



Women of the Chapel - SERVICE OPPORTUNITIES

Feel the JOY of Volunteering!

We have a variety of opportunities depending on how much time you would like to devote. Co-Chairs are strongly encouraged as a fun way to work together and to ease time commitments.

All events and volunteer opportunities are grounded in our mission statement below...

As the Women of the Chapel, we seek to worship God, to teach and encourage women to draw closer to God through a personal relationship with Jesus Christ. We offer programs, outreach opportunities, and fellowship that foster spiritual growth

VOLUNTEERS NEEDED for UPCOMING EVENTS ***Flexible Time Requirements***

FALL RETREAT - Saturday, October 5, 2024 - Please contact Eleanora Voelkel voelkelje@gmail.com for opportunities to assist with this one-day retreat. This is a wonderful opportunity for first time helpers! Greeters, food set-up, decorations, registration are just a few of the ways to assist.

CHRISTMAS BRUNCH - Wednesday, December 4, 2024 Contact Renee Cassidy reneecassidy@gmail.com or Sally Adams sallyadamsartist@gmail.com to assist with the WOC Annual Christmas Brunch at Forest Creek. Greeters, set-up and decorating volunteers needed.

TVC GARDEN CLUB MEMBERS - Beginners or Master Gardeners are encouraged to join our small but mighty group of gardeners! Help us determine plant varieties, weeding and planting select areas on the grounds of our beautiful Village Chapel as your time allows. Please email lylaelliott23@gmail.com

See next page for....SUB-COMMITTEE CHAIR POSITIONS

SUB-COMMITTEE CHAIR POSITIONS
Specific Time Requirements
Monthly Steering Committee meeting attendance required

For further details: Email: womenofthechapeltvc@gmail.com or
Telephone Lyla Renai Elliott 910-773-0256 / Renee Cassidy 443-929-9014

Women of the Chapel (WOC) ADMINISTRATOR*

This position serves a vital role in the communication both within the Steering Committee and between the WOC and congregation. The AC is responsible for documenting key points during meetings and drafting meeting minutes typically monthly however periodic mid-month meetings may be called. AC is responsible for role call and maintaining accurate roster information for WOC Steering Committee chairs and attendees. *This role will ideally be combined with the *INTERNAL COMMUNICATION LIAISON* as described below. TIME COMMITMENT - Monthly if solely serving as Secretary- ***Weekly time commitment and deadline driven if combined with role below***

INTERNAL COMMUNICATION LIAISON* - Ideal opportunity for a good writer who is well organized and ***adheres to deadlines***. Become liaison between our sub-committee chairs and Heather & Steve to communicate all WOC announcements to appear in the Bulletin, Website, Herald and Email Blasts. Create Mailers to be sent via USPS and templates for event forms, registration formats and more! TIME COMMITMENT - ***Weekly time commitment and deadline driven***

RETREATS- Chair or co-chairs will organize all aspects of annual Fall Retreat - typically a one-day event held in Chapel Hall. Chair(s) will research spiritual speakers, create a program and determine handout materials required, recruit volunteers, arrange for Christian music, table discussions, prayer requests, publicity, budget, decorations and food and refreshments. Periodic overnight retreats have been held every few years at The Cove. TIME COMMITMENT - Intense planning on/off over a period of 4-6 months.

BIBLE STUDY - Chair or co-Chairs will either lead a Bible Study or book club each quarter or encourage ladies within our congregation to lead a Christian Education class. There are many different platforms a leader can choose including books, video's or creating their own curriculum. All Bible Study classes are submitted to Pastor Trey for approval. TIME COMMITMENT - Ongoing throughout the year, planning usually done quarterly.